

GOALS ACTION PLAN

<p>GOAL</p> <p>1</p>	<p>WHY</p> <p>2</p>	<p>MOTIVATION</p> <p>3</p>
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<p>START DATE</p> <p>4</p>	<p>DEADLINE</p>	<p>REWARD</p> <p>5</p>
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OBSTACLES TO OVERCOME

6

RESOURCES

7

BIG STEPS

8

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LITTLE STEPS

9

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NOTES



Instructions

1

Write in your Big Hairy Audacious Goal (BHAG). This should be something you can accomplish in a certain time period.

2

Remind yourself why you need to reach this goal.

3

This is your space to write what moves you or inspires you to reach this goal.

4

Keep yourself on track and accountable. Don't wait to pick a date to start your progress.

5

Always reward yourself, big or small. You've worked hard! How will you treat yourself for reaching your goal?

6

You may not know all the challenges or obstacles you'll face, but make a list so you'll be prepared to take them on.

7

Resources can be money, people, contacts, vendors, books, websites, etc.

8

Big steps may take more effort or resources. List any that come to mind for now. You might have to update this later.

9

Little steps should take less time or resources to accomplish.

Goal setting is an essential task for successful business owners. Your goals should be SMART - Specific, Measurable, Attainable, Relevant, and Timely. Using this method, you can reach your goals successfully. Also, using a path like this will help you keep accountable to yourself. Finally, recognize that life happens and may require you to adjust your goals, steps, or timeline. Don't let that set you back! Adjust and continue, and you will reach your goals.